35 Highland Circle Needham, MA 02494 781-453-1938 FAX: 781-453-1939 WWW.LTCA.COM

How to update LTC Quote Plus from the StrateCision website.

- 1. Close LTC Quote Plus, make sure it is not running or on your Taskbar (the gray bar at the bottom of your screen).
- 2. Go to the website <u>www.ltca.com</u>
- 3. Click on the "Update LTC Quote Plus" near the top of the page.
- 4. On the login page, enter your Username, which is usually your last name, and your Serial Number that came with the LTC Quote Plus cd. You can enter these in either upper or lower case.
- 5. Click Submit, which should take you to the update page. If it doesn't, check to make sure you entered the right name and serial number.
- 6. On the Update Page, click the first link: Current Updates.
- 7. Click on "ALL UPDATES IN PAST 12 MONTHS"
- 8. A window will come up, asking whether to Run or Save the file. Click **Run**.
- 9. Click Yes if asked if you want to install the update.
- 10. Continue to click Yes and Next at each step. If asked whether to overwrite a file, click **Yes to All**. The last window should have a **Finish** button, click it to complete the update.
- 11.Go back to the Update LTC Quote Plus page on www.ltca.com
- 12.Under Current Updates, click the update for the current month.
- 13. Again choose **Run** on the next window that comes up.
- 14.Click Yes and Next on the following questions.
- 15. If asked whether to overwrite a file, click **Yes to All**.
- 16. Click **Finish** on the last window to complete the install.
- 17. Close your browser, you have completed the update.

You can now run LTC Quote Plus and check the date at the bottom of the first screen. This should be the same as the date of the monthly update that you installed.

Once LTC Quote Plus has the current updates, you can update from within LTC Quote Plus. Just click Setup, then Update, and follow the instruction.